**Advanced Peer Tutoring**

**Fall 2016**

PROGRAM DESCRIPTION:

 The Gibbs High School Advanced Peer Tutoring Program is designed for junior and senior students desiring to earn a high school elective credit for classroom tutoring experiences. This program is intended to allow students to focus their efforts on providing assistance to a classroom teacher, while also applying and expanding upon knowledge and skills previously acquired through academic support to peer students in the classroom.

**Expectations:**

 Students are expected to keep a folder for all of their weekly logs and supervising teacher’s evaluations.

 Each semester, students participating in the program will be required to:

1. **Keep weekly logs with supervising teacher signature verification.**
2. **Follow all classroom rules.**
3. **Attend class and be on time.**
4. **Pay attention to lesson- take and keep notes that stay in classroom and are used to assist students.**
5. **Circulate around the room and help students.**
6. **Be responsible for gathering make-up work for students.**
7. **Student activities prep (Lab prep and lab safety checks for Chemistry and Biology)**
8. **Perform other duties as requested by supervising teacher.**

**(10) Turn in weekly logs and supervisor evaluations by deadline dates.**

**Requirements:**

Each grading period, students must turn in their folder with completed logs and evaluations to **Mrs. Hughes in the Library** for an interim grade. **Failure to meet the set deadline will result in points being deducted.**

###### GRADING & EVALUATION:

The student may earn up to **200 points** each grading period for turning in the following documents:

* Completed Weekly Activity Logs with Documentation of Activity Hours and supervisor’s signature on each log (100 points)
* Completed Supervisor Evaluation (100 points)

Points will be deducted for late and/or incomplete documentation.

**Placements:**

 Students or teachers may request a particular pairing, but final placement of tutors will be determined by Mrs. Hughes, the counselors, and with the approval of supervising teacher.